

Application for **Determination of Compliance**

Dear Applicant:

Please read the following carefully and if you have any questions please ask. You have been referred to this process because there is a question as to whether your property was created in accordance with the Subdivision Map Act and Local Ordinance. This process will determine if your property was created in compliance with the Subdivision Map Act and Local Ordinance.

If it is determined your property has been created in accordance with the Subdivision Map Act and Local Ordinance you will be issued a Certificate of Compliance. **The Certificate is not valid until it is recorded with the County Recorder. It is the responsibility of the applicant to have the Certificate Recorded !!** You may then proceed with obtaining your permits or processing your other case(s) with the City.

If it is determined your property has not been created in accordance with the Subdivision Map Act and Local Ordinance you will be required to apply for and obtain a Certificate of Compliance or Conditional Certificate of Compliance.

Failure to submit the necessary recorded documents showing the parcel to be compliantly divided will result in a determination of non-compliance.

Failure to obtain a Certificate of Compliance or Conditional Certificate of Compliance will result in the City of Riverside initiating action to record a Notice of Violation with the County Recorder.

The above may only be the first step in obtaining approval for your permit or project. Depending on the type, location, size, and use of your proposed improvement or project you may be required to obtain additional permits, variances, or rezoning. All conditions of a Conditional Certificate of Compliance must be completed prior to obtaining further development permits. Please check with the Planning Department for additional requirements.

Please Review the Application on the Reverse Side.

A Survey Section representative will provide you with the effective date of the subdivision regulations for your parcel. **When you return you will be required to submit the completed application, a processing fee of \$110.00, and the required deeds or documents.**

I have read and understand the above.

Signature of Applicant

Application For Determination of Compliance

Applicant: _____

Owner Name: _____

Street Address: _____

Zip Code: _____

Phone - Home: _____ Work: _____

Assessor Parcel Number(s): _____

Signature: _____

ATTACH:
Copy of Current Vesting Deed.

Copy of Deed Recorded on or Before: _____

Office Use Only

Received: _____

Complete: _____

Effective Date: _____

Annex #: _____

CO# _____

LL# _____

Office Use Only

☐ Parcel(s) is/(are) Compliant:

☐ Created By City Process: _____

☐ Created before Applicable Subdivision Date: _____

☐ Parcel(s) is/(are) Non-Compliant:

☐ Divided after Applicable Subdivision Date. Date of Illegal Division : _____

Document Prior to Division: _____

Document After Division: _____

☐ Deed Prior to Applicable Subdivision Date Not Provided

Documents Provided : _____

Notes: _____

Reviewer _____ Surveyor _____